

# Routes Into Work

## What does it include?

You will receive training specific to the retail sector alongside employability training to ensure that you are fully equipped for work in the retail sector. Your programme may be linked to a specific employers requirements.

A mix of the following will be delivered:  
Introduction to retail Health & Safety Unit (cross referenced to the CIEH level 2 Health & Safety)

Practical skills (selected from units across the retail sector, such as customer service, product knowledge, communication skills and many more)

## How many hours per week?

The exact hours of attendance required will be agreed at the interview and may be negotiated with your placement/employer.

### Week 1

3 days Monday to Wednesday. Between 16 and 30 Guided Learning Hours.

### Week 2 onwards

up to three days Tuesday to Thursday with a minimum 16 Guided Learning Hours.

**30 Hours per week maximum**

### What are Guided Learning Hours?

They are the number of hours you will spend in the S&D Training building receiving guidance, support and training from your tutor.

## How long will it last?

The training will last up to **6 weeks**:

### Week 1

Company induction, Health & Safety and Introduction to Employability Training.

### Week 2

Area Induction, vocational sector specific training and Employability Training.

### Weeks 3 to 6

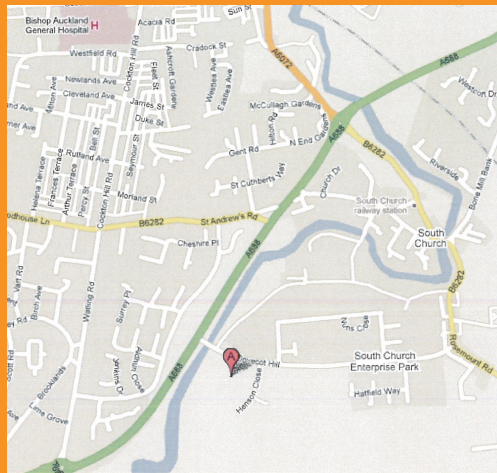
Mix and match of vocational sector specific training and employability training.

Within the 6 weeks you will also be put on a work Placement.



## Where?

The full programme will be delivered at our Bishop Auckland Main Office and Training Centre:  
**1b Henson Close, South Church Enterprise Park, Bishop Auckland, County Durham, DL14 6WA**



## Extra Support

Travel and childcare support is provided by Jobcentre Plus so that you don't need to worry about money matters and can concentrate on the most important thing - preparing for and finding employment.

We provide a free bus service for learners with pick up points in the following areas:

South Church / Henknowle, Bishop Auckland, Tindale Crescent, West Auckland, Coundon, Middlestone Moor, Spennymoor, Tudhoe, Ferryhill, Chilton, Newton Aycliffe, Hunwick, Willington, Stanley -Crook, Sunnyside, Tow Law, Crook, Howden Le Wear.

**To find out more speak to your local Job Centre Plus.**

**Alternatively visit our website or call 01388**



# Where will it take me?

The programme is designed to help you get onto an **employment path that interests you.**

What's great about this programme is that it is **industry specific**; therefore the training not only ensures that you are **prepared for the world of work, full of confidence** and raring to go but that you are heading in the direction that **you** want to go!

**So you've completed the course, you're full of confidence and raring to go? Where now?**

Though securing employment within the retail sector is the key goal, there are also further education options available to you:

## Apprenticeships

If you're 18-24 years old then you may be eligible to complete an **apprenticeship**, depending on your previous experience and qualifications.

If you're 18 and aren't quite ready for an apprenticeship then you could consider a **Foundation Learning** programme which is a step towards an Apprenticeship.

Visit our website to find out more:  
[www.sdtraining-ltd.com/courses](http://www.sdtraining-ltd.com/courses)

# About S&D Training

S&D Training have been training, supporting and inspiring local individuals for 25 years.

We have excellent relationships with local employers.

Our purpose is to assist people back into employment and training and to date we have directly helped more than 3000 individuals find employment and 5000 onto our courses.



To find our more about us visit our website:

[wwwsdtraining-ltd.com](http://www.sdtraining-ltd.com)

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County Durham  
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# S&D Training

Supporting, Training & Inspiring People for 25 Years

## Routes Into Work Retail

*Employability Training*  
*Practical Skills*

Routes into Work is a training and support programme aimed at helping 18-24 year olds, who have been receiving Jobseekers Allowance for six months and over, to secure long term employment.

*Retail Sector Training*



For more information contact us on  
01388 771740

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